



Light Vehicle Crossover Policy

Policy Identification:	
Policy type:	Council
Summary:	The policy outlines the principles and procedures of Council for the approval of property access from a constructed road carriageway over a road reserve.
Record number:	14.63.1
Date of adoption or approval:	17 June 2011
Date of last review:	20 April 2018
Next review date:	April 2020 Every 2 years
Responsible department:	Infrastructure Services
Responsible officer:	Director Infrastructure Services
Review officer:	Co-ordinators
Consultation required:	
Relevant references:	
Delegations:	
Legislation:	Local Government Act 1999
Related policies:	
Related procedures:	Permit to undertake work on Council land

1. Purpose

The purpose of this policy is to outline District Council of Loxton Waikerie’s principles and procedures for the approval of property access from a constructed road carriageway over a road reserve.

This policy is subject to all relevant legislation, including, but not limited to, that referred to in the policy and defines the responsibilities for the construction, removal or repair of crossovers, whether constructed by the property owner, developer, Council or another source.

Council undertakes to provide one crossover per residential allotment where required at a suitable location after the construction of a residence or upon provision of a plan of the residence.

A crossover is provided at each residential allotment other than where layback kerbing is provided. Where layback kerbing is provided crossovers will not be provided by Council.

Siting of the crossover is to be in consultation with the property owner but is at the discretion of Council.

Any additional crossovers requested will be granted approval at the discretion of Council, approval will include site approval.

Any additional costs associated with additional crossovers or non-standard size crossovers will be borne by the applicant

In the event that Council makes repairs or upgrades kerbing, no disadvantage will apply to the landholder, ie if previous access was wider than standard it will be reinstated at no additional cost to the landholder

2. Principles

This policy has been developed to meet Council's core values. Our core values are the principles, attributes and qualities we hold as important that we will display in the way we go about our business.

Core Values

We are
GENUINE

Adhering to moral and ethical principles, being honest, accountable, trustworthy and authentic.

We will
LISTEN

Communicating as well as engaging the community in an open, honest and constructive manner at all times.

We are
CARING

Showing respect, compassion and empathy and being supportive of each other and our community.

We will be
INNOVATIVE

Seeking out and making use of new ideas and opportunities, showing initiative and being progressive, proactive and creative.

We are
UNITED

Working as a team in an inclusive, co-ordinated and collaborative manner to achieve our common goals.

We will aim for
EXCELLENCE

Consistently delivering quality service outcomes and endeavouring to be a high performance organisation.



3. Scope

The scope of this Policy applies to:

- properties where one (1), or more, vehicle crossover points are required to gain access from a constructed carriageway to the property boundary;
- the approval process;
- the construction, maintenance and responsibilities associated with crossovers;

4. References

Development Act 1993.

Local Government Act 1999.

5. Definitions

“*Light Vehicle*” means a vehicle weighing less than 3,000 kilograms.

“*property access / crossover*” means, the area of road reserve that acts as the point of access to a property between the constructed road carriageway and the property boundary.

“*owner*” of land means that as defined within the Local Government Act 1999 (as amended)

“*Rural*” means those areas of land located within the Council district situated outside of identified township areas*.

“*Township*” means that as defined within the Local Government Act 1999 (as amended). It should be noted that township properties with frontage to a rural road are exempted from this definition, in such cases the definition of “rural” will apply.

6. Application

6.1 Property Owner Responsibility

The Council may require a property owner to carry out specified work to construct, remove or repair a crossing place from the road to the land, in accordance with Section 218 of the Act.

The property owner is required to carry out any such works in accordance with Council’s specifications and shall be responsible for all costs associated with such works, in accordance with Section 218 of the Act.

6.2 Request for Works

All applications for the provision and approval of crossovers will be in writing and forwarded by the property owner to Council.

Applications for additional property crossovers will be considered in conjunction with the on-street/off-street parking benefit ratio of greater than one to one (relates to loss of on-street park to value of off-street park)

Assessment of all applications will be undertaken within 21 days from date of receipt at Council, and applicants will be advised in writing of the decision of Council.

An exemption to this clause will apply for all crossovers which are approved as part of a development authorisation under the *Development Act 1993 and/or pursuant to Section 221 (3) of the Act*.

6.3 Approval

The Director Infrastructure Services is authorised to approve crossovers in accordance with Council’s specifications and will consider the stormwater drainage requirements in the assessment of the application.

The applicant may seek a permit pursuant to Section 221 of the Local Government Act 1999 as an alternative authorisation to undertake approved crossover.

The applicant is required to complete the Permit to undertake work on Council land

The applicant may seek a quotation from Council to undertake the required works in accordance with the approval and the applicant upon accepting the quotation, will make payment to Council in full prior to the work commencing.

6.4 Council responsibilities

Council will remediate, at its own cost, any agreed damage caused by Council works being undertaken in conjunction with the maintenance, removal or construction of a crossover.

In accordance with Section 213 (2) of the Act, if the Council undertakes road works to repair damage to a road, including a crossover, the Council may recover the cost of carrying out those road works as a debt from the person who caused the damage, or from the owner of the infrastructure which caused the damage including, but not limited to, an authority approved by the Council to undertake road works on its behalf.

Council may request the property owner to carry out specified work pursuant to section 218 of the Local Government Act 1999 and in the event that the work is not carried within a reasonable time Council may itself have the work carried out and recover the cost of the work as a debt from the property owner.

6.5 Construction Materials

The type and method of construction for crossovers will be determined by the Director Infrastructure Services in accordance with the topography and general characteristics of the area.

6.6 Construction Requirements

The placement of a crossover must not affect or impede the flow of stormwater or the formation and ride-ability of the carriageway or road shoulder. The positioning of the crossover will be such as to minimise public risk associated with passing traffic, on vehicle access and departure to and from the road carriageway.

7. Records

Development Application

Property File

Daily work sheet and Debtors

Section 221 Permit

8. Availability of the policy

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours at no charge

Copies of this Policy will also be available from Councils website www.loxtonwaikerie.sa.gov.au or postal copies may be obtained from the Council Office free of charge.

8. Document history and version control

Date	Version	Authorisation: Council/ Committee/ Senior Management Team	Amendment details:
17/06/2011	1.0	Council meeting 17 June 2011	First version
15/06/2012	1.0	Council meeting 15 June 2012	No change noted
15/04/2015	1.0	Council meeting 17 April 2015	No change noted
20/04/2018	1.1	Council meeting 20 April 2018	notation that hard copies of policies are provided free of charge, the addition of document history and version control protocols and the notation of core values

