



# Loxton Retirement Village Register of Interest Policy

<i>Responsible Officer/s</i>	Chief Executive Officer Loxton Retirement Village Administration Officer
<i>Relevant Legislation / Documents</i>	Retirement Villages Act, 2017
<i>Adopted</i>	17 August 2007
<i>Reviewed</i>	15 June 2023
<i>Next Review</i>	2 years (2025)

## A. Purpose

To ensure that all persons applying for accommodation in the Loxton Retirement Village are treated fairly in their application.

## B. Principles

Registration is by completion of the standard application form and details added to a list in order of date of interest.

A Registration fee may be set by the Retirement Village Committee and agreed to by Council. The agreed fee will be credited to the Village Administration costs.

The Administration Officer will update the Register and will provide advice upon request by those registered as to their standing on the Register.

Offers for occupancy of a unit will be strictly in accordance with the register.

Non acceptance of an offer of accommodation does not alter the persons standing in the Register.

## C. Availability

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours at no charge.

Copies of this Policy will also be available from Councils website: [www.loxtonwaikerie.sa.gov.au](http://www.loxtonwaikerie.sa.gov.au) or postal copies may be obtained from the Council Office free of charge.