



# Remission & Postponement of Fines & Interest Policy

<i>Responsible Officer/s</i>	Chief Finance Officer Chief Executive Officer
<i>Relevant Legislation / Documents</i>	Local Government Act Rate Relief Policy
<i>Adopted</i>	14 July 2006
<i>Reviewed</i>	June 2022
<i>Next Review</i>	June 2023

## A. Purpose

To outline the provisions relating to the remission of fines and interest for late payment of all rates and charges according to the different circumstances involved.

## B. Objective

## C. Policy

### 2. The following circumstances are as listed below:

#### 2.1 **Fines and interest raised due to delay of postal service in forwarding the rate payment.**

Where a request is received by Council to waive fines and/or interest for the reason of delay between postage of payment of rates and receipt by Council of the payment, fines and/or interest will only be waived where it can be demonstrated that the payment was posted, by way of Australia Post-date stamp or other conclusive evidence, to Council no less than three (3) working days prior to the last day to pay the instalment.

#### 2.2 **Fines and interest raised for the reason of non-receipt of the rate notice by the ratepayer.**

Fines and interest will be waived for the reason of non-receipt of rates notices only where it can be demonstrated that either the rates notice has been returned to Council as

undeliverable or where a clerical error on Council's behalf has resulted in non-delivery of the rates notice.

**2.3. Fines and interest raised for the reasons of prior notification of change of address of ratepayer.**

Council's policy in relation to notification of change of billing address for ratepayers is that all such changes are to be addressed to the Council in writing, or on the prescribed form available from the Council office.

**2.4 Fines and interest raised due to clerical error on Council's part.**

Council will waive fines and interest because of any clerical error on the part of Council.

**2.5 Fines and interest raised due to illness, death or other extenuating circumstances.**

That all requests made for waiving of fines and/or interest due to illness, death or extenuating circumstances be assessed with reference to Council's financial hardship policy and the appropriate action be taken.

## **D. Availability**

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours at no charge.

Copies of this Policy will also be available from Councils website: [www.loxtonwaikerie.sa.gov.au](http://www.loxtonwaikerie.sa.gov.au) or postal copies may be obtained from the Council Office free of charge.

## **E. Document history and version control**

<b>Date</b>	<b>Version</b>	<b>Authorisation: Council/ Committee /Senior Management Team</b>	<b>Amendment details</b>
14/07/2006	1.0	Council meeting	First version
18/07/2008	1.0	Council meeting	No changes noted
17/07/2009	1.0	Council meeting	No changes noted
16/07/2010	1.0	Council meeting	No changes noted
22/07/2011	1.0	Council meeting	No changes noted
02/08/2012	1.0	Council meeting	No changes noted
01/08/2013	1.0	Council meeting	No changes noted
08/07/2014	1.0	Council meeting	No changes noted
03/07/2015	1.0	Council meeting	No changes noted
08/08/2016	1.1	Council meeting	Minor amendments to note the policy template and the addition of document history and version control
03/08/2017	1.2	Council meeting	Minor amendment to note that hard copy policies are now supplied free of charge

20/07/2018	1.3	Council meeting	Reference noted to Council's Financial Hardship Policy and addition of Council's value statement
17/06/2022	1.4	Council meeting	Transfer to new template