District Council of
Loxton Waikerie

Finance Officer - Accounting
Full-Time Position

Council is seeking applications from highly skilled and enthusiastic people for the position of Finance Officer - Accounting, based in the Loxton Office. Working within the Finance Department, the Accounting Officer will provide services under relevant Local Government and Australian Accounting legislations.

Key responsibilities and required skills and attributes include, but are not limited to, the following:

- Assist in the preparation of the Annual Budget, bi-monthly budget reviews, Grants Commission returns, grant funding reports and acquittals, and other finance-related tasks.
- Assist with the preparation of Council's annual financial statements and supporting workpapers.
- Reconcile and prepare returns for the Australian Taxation Office, including Business Activity Statements, Fuel Tax Credits and Fringe Benefits Tax returns.
- Tertiary qualifications in Business, Finance, Commerce or Accounting and/or experience in Local Government finance will be highly regarded.

This is a full-time position, however part-time hours may be considered for the right applicant.

Detailed key responsibilities, qualifications, knowledge and experience for this position are listed in the Job and Person Specification which can be obtained on Council's website www.lwdc.sa.gov.au or by contacting the Human Resources Officer on 8584 8000.

Remuneration will be paid at either Level 4 or level 5 of the SA Municipal Salaried Officers Award (General Officer Stream) and Loxton Waikerie Council's Enterprise Bargaining Agreement, depending on qualifications and experience.

SUBMITTING YOUR APPLICATION

To be considered, applications must include a resume and cover letter addressing the Job and Person Specification. Applicants will be assessed on their ability to demonstrate the required qualifications, skills and experience for the position and alignment with the Council's values and behaviours.

All applications must be submitted online via Council's email address council@lwdc.sa.gov.au.

For further enquires please contact Stacey Portolesi, Chief Finance Officer, on 8584 8000.

Applications will be received up to 12 noon Wednesday 2 December 2026.

The successful applicant will be required to undertake pre-employment checks including, but not limited to, national police clearance, pre-employment medical and must have an Australian Citizenship or a working employment Visa.

The District Council of Loxton Waikerie is a smoke, vape, drug and alcohol-free work environment and is an Equal Opportunity Employer supporting a Child Safe Environment.

David Beaton
Chief Executive Officer