

*The Pines*  
*Management Committee*  
*Annual Business Plan 2021-22*



## Chairperson's Report

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2020-21 has been a difficult year for The Pines House and Garden. Early March 2020 saw the spread of COVID-19 in Australia, forcing closures in various areas including travel and tours. Fortunately, the gardens were able to be left open to the public which brought some regular and new faces to the property during restrictions.

While COVID-19 and its associated restrictions proved tough for everyone nationwide, The Pines Management Committee and Volunteers adapted to these changes to ensure upkeep and maintenance of the grounds and house. The commitment and passion demonstrated by the Committee and volunteers; especially in these unprecedented times, is displayed throughout the house and garden and its beautiful presentation.

The past 12 months consisted of major site maintenance including removal of the asbestos western fence and a new fence to be erected in its place. The Pine trees along the driveway also received an overdue trim, ensuring safety for vehicles and patrons walking underneath the overhanging limbs. Some smaller site maintenance was also completed including a handrail installed at the rear step to comply with building codes.

Further to general maintenance activities, the Committee and volunteers also maintained the Pines gardens and coordinated Sunday and by appointment tours (when restrictions permitted). This year saw photoshoots booked which proved a vital donation to The Pines, special thanks to Karen Jericho Photography and Kerri Blaser for organising.

Looking forward, the Committee and volunteers hope to be able to continue tours; host key events and see increased bookings at The Pines. Over the next 12 months the Committee will complete remedial works to the house and gardens such as stonework upgrades, painting the external fascia of the house and maintenance to the Ford Capri.

I thank the Committee members, our volunteers and all our supporters for another year of hard work, fun and achievements especially during uncertain times.



**Mike Zeppel**  
**Chairperson**

## Committee

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The purpose of The Pines Management Committee is to manage 'The Pines' as a permanent display to visitors and for entertainment purposes.

The Management Committee maintains the character of the facility, attending to the up keep, maintenance and repair of the property which includes the house and extends to the yard and assets.

The Committee plans and coordinates tours and events at The Pines as well as participating in a range of community activities throughout the year.

Committee Members	
Blaser, Kerri (Events Coordinator)	Schulz, Nola (Promotions Coordinator)
Ebert, Bill (Hospitality and Responsible Server)	Stasinowsky, Mayor Leon (Ex Officio)
Goldsworthy, Charmaine (Volunteer Coordinator)	Thiele, Cr Deb (Council Representative)
Rollbusch, Barry (Garden and Facilities Coordinator)	Zeppel, Michael (Chairperson)

## Volunteers

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The Pines Management Committee recognises the important contribution our volunteers play in the management and display of The Pines. Our volunteers support The Pines Management Committee in a number of functions including, events, tours, hospitality, food preparation, catering, bar tending, fundraising, cleaning and garden maintenance.

In the past 12 months, the Committee and volunteers have dedicated over 450 volunteer hours in maintenance and events at The Pines House and Garden.

Schedule of Volunteers		
Bert Haslam	Jillian Clifford	Nick Loxton
Dianne Moore	John Cass	Richard Moore
Helen Butt	John Rowe	Stephen Blaser
Jack Duthie	Kath Haslam	Yvonne Zeppel
Jan Cass	Marian Woodberry	

## Our Mission

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***“Contribute to the management of The Pines on behalf of the community of Loxton for entertainment purposes and as a permanent display to visitors.”***



## 2021-22 Objectives and Strategies

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The coming 12 months will be an opportunity for The Pines Management Committee to continue regular activities which were reduced due to COVID-19, move forward with maintenance priorities and focus on building and developing our key events and promotions including The Pines Garden Fair.

## The Trust

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The Pines were gifted a Trust of \$100,000 by the Estate of the late Ella Kingdon to manage the ongoing maintenance of the facility. The Pines Management Committee has the ability to draw out of the Trust fund as required.

## Key Events

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<b>Family Movie Night</b>	April
<b>Ella's Birthday Open Day</b>	April
<b>Rose Week</b>	October
<b>Melbourne Cup Luncheon</b>	November

## 2021-22 Income

Activity	Proposed Budget
Fundraising/Event Hire	\$ 9,200.00
Council contribution	\$ 5,724.00
Trust	\$ 12,500.00
** External Grant Funding	\$ 6,000.00

## 2021-22 Budget

Activity	Proposed Budget
Advertising	\$ 1,350.00
General Asset Insurance	\$ 2,048.00
Security Monitoring	\$ 450.00
Membership	\$ 450.00
Food and catering	\$ 2,250.00
Electricity charges	\$ 1,838.00
Water charges	\$ 1,838.00
Contractors	\$ 2,000.00
Vehicle Registration and Insurance	\$ 500.00
Materials Purchased	\$ 2,200.00
Trust funded Projects	\$ 12,500.00
<b>Total:</b>	<b>\$ 27,424.00</b>

## 2021-22 Projects

Location	Works Required	Quote/ Estimate	Proposed funding stream
<b>Pines Grounds</b>	<b>Site Maintenance</b> Various site remedial works per action plan.	<b>\$5,000</b>	Trust
<b>Pines House</b>	<b>House Maintenance</b> Various house remedial works per action plan.	<b>\$5,000</b>	Trust
<b>The Pines</b>	<b>Car Maintenance</b> Upgrade steering and brake issues in The Pines Ford Capri.	<b>\$2,500</b>	Trust
<b>Pines Grounds</b>	<b>Gazebo</b> Purchase and installation of Rotunda.	<b>\$6,000</b>	Grant funding
<b>Total</b>		<b>\$18,500</b>	

*\*\*Gazebo project is dependent on grant funding*