



DISTRICT COUNCIL OF LOXTON WAIKERIE

Allocation of Houseboat Moorings Policy

Policy identification:	
Policy type:	Council
Summary:	To provide a policy for the allocation of houseboat moorings in Council administered marinas
Record number:	
Date of adoption or approval:	March 2019
Next review date:	March 2022
Authorised by:	Council
Responsible department:	Corporate and Community Services
Responsible officer:	Manager Environmental Services
Review officer:	Director Corporate and Community Services
Consultation required:	SMT Compliance and General Inspectorial staff
Relevant references:	
Delegations:	Chief Executive Officer
Legislation:	Local Government Act 1999 s238 By Law 2 – Local Government Land
Related policies:	Fees and Charges Register
Related procedures:	Not applicable

Policy statement

Council manages houseboat moorings on Crown Land in Kingston on Murray, Loxton and Waikerie. This policy sets the framework for allocation of houseboat moorings in Council operated houseboat marinas.

Strategic reference

Our Environment Goal 3.3 – Character and Amenity
Leadership and Engagement Goal 4.2 - Governance

Policy objectives

This policy provides a transparent and consistent manner to allocate Council administered houseboat moorings.

Policy

Council maintains registers of

1. licensees
2. licensees who have an interest in moving within a particular marina
3. licensees who have an interest in moving between marinas
4. interested members of the public who wish to become licensees of a marina berth.

The order or precedence of the registers will be on a “first in” basis.

Upon a vacancy occurring in a Council administered marina, allocation of houseboat moorings will be made in the following manner

1. offered to other licensees within the same marina, in accordance with the waiting list maintained by Council. The rotation of berths is ongoing until all licensees have been offered a relocation, or until the vacancy remains unfilled
2. offered to licensees at other Council administered marinas, in accordance with the waiting list maintained by Council
3. offered to members of the public on the basis of the register maintained by Council.

Should a licensee or member of the public be offered a berth which is in turn rejected by them, they will maintain their place on the register. However, Council will not accept expressions of interest for particular berths within the marinas.

Licensees and members of the public should be aware that there are few vacancies in Council administered houseboat marinas. Waiting periods for a relocation or new berth may be lengthy, with waiting times of up to four years for new licensees.

Interested members of the community will not be offered a licence for a houseboat mooring unless they are the owner of a registered houseboat.

Definitions

Licensee means a person or company issued a licence to occupy a houseboat mooring in a Council administered marina.

Register means a register maintained by Council of interested existing licensees or members of the public for a houseboat mooring in a Council administered marina.

Policy delegations

Delegation to issue permits in accordance with this policy is provided to the Chief Executive Officer, who may in turn sub-delegate to staff.

Availability

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours, or may be viewed at Council's website www.loxtonwaikerie.sa.gov.au.

Document history and version control

Date	Version	Authorisation - Council/ Committee/ Senior Management Team	Amendment Details
	0.1	MES	Original
11/2/2019	0.2	DCCS	Review
4/3/2019	0.3	MES	For adoption by Council
15/3/2019	0.4	Council	Adopted