



**Loxton Retirement Village – Register of Interest Policy**

<b>Policy Identification:</b>	Loxton Retirement Village
<b>Adoption Date:</b>	17 August 2007
<b>Last Review:</b>	17 June 2011
<b>Next Review Date:</b>	June 2013                      Every 2 years
<b>Responsible Officer(s):</b>	Director Corporate & Community Services, Loxton Retirement Village / CATCH Centre Manager
<b>Relevant Delegations:</b>	
<b>Council File GDS Reference:</b>	16.63.1
<b>Other Relevant Policies:</b>	
<b>Related Procedures:</b>	
<b>Relevant Legislation:</b>	Retirement Villages Act 1987
<b>File Path:</b>	N:\Council\Policies\Council\2011\Loxton Retirement Village. Register of Interest.docx

**Purpose**

To ensure that all persons applying for accommodation in the Loxton Retirement Village are treated fairly in their application.

**Principles**

Registration is by completion of the standard application form and details added to a list in order of date of interest.

A Registration fee may be set by the Retirement Village Committee and agreed to by Council. The agreed fee will be credited to the Village Administration costs.

The Administration Officer will update the Register and will provide advice upon request by those registered as to their standing on the Register.

Offers for occupancy of a unit will be strictly in accordance with the register.

Non acceptance of an offer of accommodation does not alter the persons standing in the Register.

**Availability**

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours at no charge.

Copies of this Policy will also be available from Councils website [www.loxtonwaikerie.sa.gov.au](http://www.loxtonwaikerie.sa.gov.au) or postal copies may be obtained from the Council Office, to be charged at the scheduled rate according to the Fees and Charges Register.

